



**BLUEWATERS
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
APRIL 9, 2018
6:15 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.bluewaterscdd.org
305.777.0761 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT
Somerset Academy Silver Palms-Cafeteria Room
23255 S.W. 115th Avenue
Miami, Florida 33032
REGULAR BOARD MEETING
April 9, 2018
6:15 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Approval of Minutes
 - 1. February 12, 2018 Regular Board Meeting.....Page 2
- E. Additions or Deletions to Agenda
- F. Comments from the Public for Items Not on the Agenda
- G. Old Business
 - 1. Discussion Regarding Parking Enforcement/Towing – Visit Accountability
 - 2. Staff Report: As Required
- H. New Business
 - 1. Consider Resolution No. 2018-01 – Adopting a Fiscal Year 2018/2019 Proposed Budget.....Page 6
 - 2. Staff Report: As Required
- I. Administrative & Operational Matters
 - 1. Discussion Regarding Missing/Damaged Street Signage – Inventory
 - 2. Update Regarding Coconut Palm Tree Trimming/Coconut Removal
 - 3. November General Election – Candidate Qualifying Period Noon June 18 to Noon June 22
 - 4. Reminder – Statement of Financial Interests Reporting - **2017 Form 1**
- J. Board Member & Staff Closing Comments
- K. Adjourn

BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
FEBRUARY 12, 2018

A. CALL TO ORDER

District Manager Neil Kalin called the February 12, 2018, Regular Board Meeting of the Bluewaters Community Development District to order at 6:16 p.m. in the Cafeteria Room of Somerset Academy Silver Palms located at 23255 SW 115th Avenue, Miami, Florida 33032.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 21, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Kalin determined that the attendance of Chairman Warren Matthews, Vice Chairman Jasson Apolinario and Supervisors Lorna Burnett and Steve Lewis constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Neil Kalin of Special District Services, Inc.; District Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. RE-ELECTION OF OFFICERS

Mr. Kalin stated, due to the addition of Mr. Lewis at the end of the last scheduled meeting (October 2017) and the subsequent receipt of Mr. Lewis's Voter Registration Card and executed Oath of Office (dated 11/7/2017), it would be in order to re-elect the Officers. The following slate of Officers was provided:

- a. Chairperson – Warren Matthews
- b. Vice Chairperson – Jason Apolinario
- c. Secretary/Treasurer – Neil Kalin
- d. Assistant Secretaries – Lorna Burnett, Steven Lewis, Armando Silva and Gloria Perez

A discussion ensued after which;

A **motion** was made by Mr. Lewis, seconded by Mr. Matthews and passed unanimously to **elect** the Bluewaters Community Development District Officers, as stated above.

E. APPROVAL OF MINUTES

1. October 9, 2017, Regular Board Meeting

Mr. Kalin presented the minutes of the October 9, 2017, Regular Board Meeting and asked if there were any corrections and/or revisions. There being none, a **motion** was made by

BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
FEBRUARY 12, 2018

Ms. Burnett, seconded by Mr. Matthews and passed unanimously approving the minutes of the October 9, 2017, Regular Board Meeting, as presented.

F. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

G. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

H. OLD BUSINESS

1. Update Regarding Parking Enforcement/Towing

Mr. Kalin advised that Security Watch Group (“SWG”) had begun tagging illegally parked vehicles within the community; however, as of today’s meeting, there have been no towed vehicles. District Staff had alerted SWG that, initially, the District wanted to be lenient on the towing aspect of the enforcement of the District’s Parking Rules. SWG who has entered into an Enforcement Agreement with the District is performing twelve (12) random inspections per month. Mr. Kalin and Staff will develop a plan to effectively monitor the visits made by SWG. More information on this matter will be provided at an upcoming meeting.

2. Update Regarding Stormwater Management – County Streets

District Staff has contacted the County Streets and Roadways Division and reported localized street flooding on County streets within the District. Mr. Matthews advised that he had observed County Vac Trucks cleaning select storm drain inlets in the District.

I. NEW BUSINESS

1. Discussion Regarding Hurricane Irma and FEMA Funding

Mr. Kalin noted that District Staff had worked with FEMA and the Irma Damage Report for the District had been submitted to FEMA. The District is seeking approximately \$5,600 in eligible storm related expenses. Updates on reimbursement will be provided as information becomes available.

2. Discussion Regarding Fiscal Year 2018/2019 Proposed Budget Process

Mr. Kalin advised that he plans to present the 2018/2019 Fiscal Year Proposed Budget at the scheduled April 9, 2018, meeting.

3. Consider Lawn and Landscape Service Agreement between the District and Plant Brothers

BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
FEBRUARY 12, 2018

Mr. Kalin presented the Lawn and Landscape Service Agreement between the District & Plant Brothers (Contractor) with an effective date of January 2, 2018. He explained during the process of terminating Tracey's Lawn Care, Inc. (effective 12/31/2017) that Mr. Matthews was kept informed and had acknowledged the selection of Plant Brothers Landscaping, Inc. Since there was no scheduled Board meeting in December or January, District Staff, with the acknowledgement of Mr. Matthews, proceeded and authorized Plant Brothers Landscaping, Inc. to commence lawn and landscape maintenance services effective January 2, 2018. Mr. Kalin recommended that the Board ratify the actions of Staff and all matters related to the hiring of Plant Brothers Landscaping, Inc. and to approve the Lawn and Landscape Service Agreement between the District and Plant Brothers with an effective date of January 2, 2018. A discussion ensued after which;

A **motion** was made by Mr. Apolinario, seconded by Mr. Matthews and passed unanimously approving the Lawn and Landscape Service Agreement between the District and Plant Brothers with an effective date of January 2, 2018; and further authorizes District officials to execute the Agreement, as required.

J. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Discussion Regarding Street Signage – District & County Responsibilities

Mr. Matthews asked District Staff to perform a sign inventory for those signs that are damaged or fallen and are the County's responsibility. Staff will include approximate cross street locations of the damaged/downed street signs. The sign inventory report will be provided at the April meeting.

2. Consider Proposal to Trim Coconut Palm Trees on Perimeter of Lake Banks

Mr. Kalin presented proposals for the trimming of all coconut palm trees in the District, including removal of coconuts. There are approximately 230 coconut trees in the District, with the majority of them being located on the lake tracts. Plant Brothers and SprayPro were the two contractors that submitted proposals. A discussion ensued after which;

A **motion** was made by Mr. Apolinario, seconded by Ms. Burnett and passed unanimously approving the proposal submitted by Plant Brothers Landscaping, Inc. (the "Contractor") in the amount of \$5,290 for the trimming of 230 coconut palm trees and includes the removal of existing coconuts. District Staff will advise the Contractor and schedule the work as soon as possible.

3. Discussion Regarding General Election Qualifying Period for Seats 1, 2 and 5

Mr. Kalin advised that Seats 1, 2 and 5 were expiring this November and that qualified electors must qualify between noon on June 18, 2018, through noon June 22, 2018, in order

BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
FEBRUARY 12, 2018

to be on the November ballot. Terms of office are expiring for Lona Burnett (#2) and Warren Matthews (#5); and Seat #1, which is currently vacant.

K. BOARD MEMBER & STAFF CLOSING COMMENTS

The Board was reminded that the next meeting would be held in April, unless an emergency were to arise, and would include presentation of the Fiscal Year 2018/2019 Proposed Budget.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Matthews, seconded by Ms. Burnett and unanimously passed to adjourn the Regular Board Meeting at 7:16 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

RESOLUTION NO. 2018-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM ASSESSMENTS FOR FISCAL YEAR 2018/2019; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Bluewaters Community Development District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2018/2019 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BLUEWATERS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2018/2019 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for June 11, 2018 at 6:15 p.m. in the Somerset Academy Silver Palms, Cafeteria Room located at 23255 SW 115th Avenue, Miami, Florida 33032, for the purpose of receiving public comments on the Proposed Fiscal Year 2018/2019 Budget.

PASSED, ADOPTED and EFFECTIVE this 9th day of April, 2018.

ATTEST:

**BLUEWATERS
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson